

## Appendix “D”

### PROCUREMENT PLAN UNDER HEAD OE(IT) FOR FINANCIAL YEAR 2019-20 IN R/O NE SECTOR

Sl. No.	G C/Units	Name of items	A / U	Q u a n t i t y	Estimated Cost (Amt in Lakhs)	Remarks/status	Expenditure Plan (Amt. in Lakhs )			
							Q1(A pril to June	Q2 (Jul y- Sept.	Q3 (Oct - Dec)	Q4 (Jan- Marc h)
<b>01.99.13 OE(IT)</b>										
1	<b>G C K K T</b>	Maintenance and hiring of computer, repair of computer & Purchase of Anti virus etc.	-	--	3.5	As on require ment basis	.80	.95	.95	.80
2	<b>25 Bn</b>	Maintenance of office computers and purchasing of accessories	-	--	1.25	do	.50	.25	.25	.25
3	<b>31 Bn</b>	Maintenance and hiring of computer, repair of computer & Purchase of Anti virus and etc.	-	--	1	do	.35	.15	.20	.30
4	<b>11 9 Bn</b>	Maintenance and hiring of computer, repair of computer & Purchase of Anti virus and etc.	-	--	1.5	do	.50	.50	.25	.25
5	<b>22 2 Bn</b>	Maintenance and hiring of computer, repair of computer & Purchase of Anti virus etc.	-	--	1	do	.35	.15	.20	.30
		<b>Total Expenditure Quarter wise</b>			<b>8.25</b>	<b>0</b>	<b>2.5</b>	<b>2</b>	<b>1.85</b>	<b>1.90</b>

## **GC GTY :-**

<b><u>PRIORITISING ITEMS TO BE PROCURED DURING THE FIN YR 2019-20 UNDER BUDGET HEAD OE(IT) (GENL)</u></b>								
Sector/ GC/ Unit	Name of items	Qty	Estimate Cost Amt. in Lakhs )	Remarks /Status	Expenditure Plan (Amt in Rupees)			
					Q1 (April to June)	Q2 (July to Sep)	Q3 (Oct to Dec)	Q4 (Jan to Mar)
<b>10 BN</b>	Repair of Computer and purchase of Modern etc.	--	1.0		25000	25000	25000	25000
	<b>Total Rs.</b>		<b>1.0</b>					
<b>53 BN</b>	H.P. CARTRIDGE E 678 BLACK	20	30000		25 Thousand	25 Thousand	25 Thousand	25 Thousand
	WORK CENTRE 3225 TONER	04	30000					
	LAP CARE KEYBOARD	20	10000					
	LAP CARE TONER 88A	20	30000					
		<b>TOTAL</b>		<b>1 LAKH</b>				
<b>60 BN</b>	Purchase of Antivirus	30 Nos	50000	--	15000	10000	10000	15000
	Repair of Computer	-						
<b>128 BN</b>	Purchase of Antivirus, Key Board, Mouse	-	50000	--	20000	10000	10000	10000
	Repair of Computer and Printer	-						
<b>200 BN</b>	Purchase of Antivirus Software	15 Nos.	18000	----- ---	Rs-9000	Rs- 27000	Rs-9000	-----
	Purchase of Wireless Key Board and Mouse	03 Nos.	12000					
	Repair of Computers	Job work	15000					
	<b>Total (S.No. 1 to 03) Rs.</b>		<b>45000</b>					

## **GC GTY**

<b>PRIORITISING ITEMS AS PRIORITY 1 TO BE PROCURED DURING THE FIN YR 2019-20 UNDER BUDGET HEAD</b>									
<b>O.E. (IT)</b>									
S/N	Sector/GC	Name of items	Qty	Estimate Cost Amt. in Lakhs )	Remarks /Status	Expenditure Plan (Amt in Rupees)			
						Q1 (April to June)	Q2 (July to Sep)	Q3 ( Oct to Dec)	Q4 ( Jan to March)
1	GC GTY	COMPUTER REPAIRING	20 NOS	100000	----	Rs. 13000 0	Rs. 15000	-----	-----
2		ANTIVIRUS (10 USER)	05 NOS	30000	-----	-----	-----	-----	-----
3		KEY BOARD	20 NOS	15000	-----	-----	-----	-----	-----
		<b>TOTAL (</b> <b>SL.NO.1 TO</b> <b>3)</b>			<b>145000</b>		-----	-----	-----

<b>PRIORITISING ITEMS AS PRIORITY 2 TO BE PROCURED DURING THE FIN YR 2019-20 UNDER BUDGET HEAD</b>										
<b>O.E. (IT)</b>										
S/N	Sector/GC	Name of items	Qty	Estimate Cost Amt. in Lakhs )	Remarks /Status	Expenditure Plan (Amt in Rupees)				
						Q1 (April to June)	Q2 (July to Sep)	Q3 ( Oct to Dec)	Q4 ( Jan to March)	
4		MOUSE	20 NOS	10000	----	-----	-----	Rs. 20000/-	Rs. 15000/-	
5		08/16 PORT SWITCH	05 NOS	10000	----	-----	-----	----	----	
6		MEDIA CONVERTER	05 NOS	15000	-----	-----	-----	-----	-----	
		<b>TOTAL (</b> <b>SL.NO.4 TO</b> <b>6)</b>			<b>35000</b>					
		<b>G-Total Rs.</b> <b>(Sl.No. 1 to 6)</b>			<b>180000</b>					

**GC SLR (01.99.13 OE(IT))**

<b>95 BN</b>									
01	--	--	--	--	--	--	--	--	--
01	Computer Maintenance/Repair	03 Nos	20,000	20,000	--	--	--	--	--
1	Hard Disk	03 Nos	13,000	--	13,000	--	--	--	--
1	Key Board	10 Nos	7,000	--	--	7000	--	--	--
<b>112 BN</b>									
01	Anti Virus	34 Nos	24000.00		10000.00	10000.00	10000.00	9000.00	
	Repairing of computer	A/R	15000.00	-Do-					
			<b>39000.00</b>						
IT 01	Anti Virus	34 Nos	24000.00	24000.00					
02	Repairing of computer	A/R	15000.00	15000.00					
			<b>39000.00</b>	<b>39000.00</b>					

**136 BN**

Sl No	Nomenclature	Qty	Estimated Amount	Amount booked qtr wise				Remarks if any
				1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
	Antivirus	40 User	30,000/-	30000				
	Computer Accessories		50,000/-					
Sl No	Nomenclature	Qty	Estimated Amount	Amount booked qtr wise				Remarks if any
				1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
01	Blank CD & DVD	300 Nos	10,000/-	--	--	10000	--	

**175 BN**

Expected liability to Spill over to the next financial year i.e. 2017-18, 2018-19 to 2019-20								
Account Head: 01.02.99 OE (IT)								
S/No.	Nomenclature	Quantity	Estimated Amount	Amount Booked/To be Booked				Remaining amount to be booked in 2019-20
				1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	
<b>1</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>
New Procurement Plan for 2019-20								
S/No.	Nomenclature	Quantity	Estimated Amount (In Lakhs)	Amount Booked/To be Booked				Remarks if any
				1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	
1	Repair & Maintenance of	-	50000.00	30000.00	15000.00	5000.00	-	-

	Computers and purchase of Anti Virus etc							
	<b>Total</b>	<b>50000.00</b>	30000.00	15000.00	5000.00	-	-	

### **01.99.13-O.E.(IT) 178 BN**

Expected liability to spill over to the next financial year i.e. from 2017-18-/2018-19 to 2019-20

Sl no	Nomenclature	Qty	Estimated amount	Amount booked /to be booked				Remaining amount to be booked in 2019-20
				1 <sup>st</sup> Qtr	2 <sup>nd</sup> Qtr	3 <sup>rd</sup> Qtr	4 <sup>th</sup> Qtr	
01	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil

New procurement plan for 2019-20

PART –A 50% Critical items

S/n	Name of items	Qty	Estimated cost ( amt in lakhs)	Amount booked /to be booked					Remarks if any
				1 <sup>st</sup> Qtr	2 <sup>nd</sup> Qtr	3 <sup>rd</sup> Qtr	4 <sup>th</sup> Qtr	5 <sup>th</sup> Qtr	
1	3	4	5	7	8	9	10		
01	Repair maintenance of computer and purchase of antivirus, pendrive, etc	-	250000	50000	100000	50000	50000		
	<b>Total</b>		250000	50000	100000	50000	50000		

PART –B 30% for wants or not so essential

S/n	Name of items	Qty	Estimated cost ( amt in lakhs)	Amount booked /to be booked				Remarks if any
				1 <sup>st</sup> Qtr	2 <sup>nd</sup> Qtr	3 <sup>rd</sup> Qtr	4 <sup>th</sup> Qtr	
1	3	4	5	7	8	9	10	
01	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
	<b>Total</b>	-	-	-	-	-	-	-

PART –B 20% for future goals of which 5% miscellaneous items.

S/n	Name of items	Qty	Estimated cost ( amt in lakhs)	Amount booked /to be booked				Remarks if any
				1 <sup>st</sup> Qtr	2 <sup>nd</sup> Qtr	3 <sup>rd</sup> Qtr	4 <sup>th</sup> Qtr	
1	3	4	5	7	8	9	10	
01	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
	<b>Total</b>	-	-	-	-	-	-	-

### **GC SLR :-**

#### **Procurement Plan 2019-20**

**Expected liability to spill over to the next financial year i.e. from 2017-18/2018-19 to 2019-20 (Separate sheet for each head)**

### **01.99.13 OE/IT**

S.No.	Nomenclature	Qty	Estimated Amount	Amount booked/to be booked				
				1 <sup>st</sup> Qtr	2 <sup>nd</sup> Qtr	3 <sup>rd</sup> Qtr	4 <sup>th</sup> Qtr	Remaining Amount to be booked in 2019-20
1	Nil	--	--	--	--	--	--	--

**New Procurement for 2019-20 (Separate sheet for each Head)**

**PART-A (50% CRITICAL ITEMS)**

**01.99.13 OE/IT**

S.No	Nomenclature	Qty	Estimated Amount	Amount booked/to be booked				Remarks, if any
				1 <sup>st</sup> Qtr	2 <sup>nd</sup> Qtr	3 <sup>rd</sup> Qtr	4 <sup>th</sup> Qtr	
1	Monitor	10 Nos.	3,00,000	240000	--	60000	--	Item purchased as per requirements
2.	SMPS of Computer	10 Nos.	50,000	--	30000	10000	10000	Item purchased as per requirements
3.	Computer internal Hard Disk	15 Nos.	60,000	--	30000	10000	20000	Item purchased as per requirements
4.	Computer RAM	15 Nos.	30,000	--	20000	5000	5000	Item purchased as per requirements
5.	Computer Accessories	As per requirements	40,000		25000	5000	10000	Item purchased as per requirements
6.	Anti virus	20 Nos.	20,000		10000	5000	5000	Item purchased as per requirements
Total			5,00,000	240000	115000	95000	50000	

**Part-B (30% for wants or not so essential)**

**01.99.13 OE/IT**

S.No.	Nomenclature	Qty	Estimated Amount	Amount booked/to be booked				Remarks, if any
				1 <sup>st</sup> Qtr	2 <sup>nd</sup> Qtr	3 <sup>rd</sup> Qtr	4 <sup>th</sup> Qtr	
1	Computer repairs and parts	As per requirement	50,000	15,000	30000	---	5,000	Item purchased as per requirements
Total			50,000	15,000	30000	---	5,000	

**Part-B (20% for future goals of which 5% miscellaneous items)**

**01.99.13 OE/IT**

S.No.	Nomenclature	Qty	Estimated Amount	Amount booked/to be booked				Remarks, If any
				1 <sup>st</sup> Qtr	2 <sup>nd</sup> Qtr	3 <sup>rd</sup> Qtr	4 <sup>th</sup> Qtr	
1	Computer repairs and parts, antivirus, and accessories, CD/DVD	As per requirement	20,000	10,000	10,000	--	--	Item purchased as per requirements
Total			20,000	10,000	10,000	--	--	

**SUMMARY OE (IT)**

GC	AMOUNT RS.
GC Gty & affiliated units	<b><u>5,52,500</u></b>
GC Kkt & affiliated units	<b><u>8,25,000</u></b>
GC Slr & affiliated units	<b><u>10,78,000</u></b>

**Sd- 14/03/2019**

**DIG (P&A)**