



SCHEDULE TO TENDER
OFFICE OF THE COMMANDANT-160 BATTALION
CENTRAL RESERVE POLICE FORCE
FCI CAMP, CHATHA, JAMMU (J&K) -180009
Tele/Fax 0191-2262102, Email: co160bn.crfp@gov.in



Web Site : www.crfp.nic.in/http://eprocure.gov.in/eprocure/app (cppp)

Tender Enquiry No. B.V-59(657)/2018-19-160-Q(SRE)

Dated : 12/09/2019

Commandant-160 Bn, CRPF, FCI Camp, Chatha, Jammu (J&K) -180009 for and on behalf of the President of India, invites sealed **Two Bid tenders** (Technical bid and Financial bid) from approved/registered and eligible contractors for **Floor tiles for OR's Mess/Dinning Hall/Kitchen/Ration Store at Chatha Camp (1984 Sq. Ft.) with filling upto 1½ ft.** as per details given below :-

Sl. No.	Name of work & location	Estimated cost put to tender	Earnest money	Cost of Tender Fee (Non transferrable)	Last date & time of submission of Bid, EMD, Tender processing fee & other documents as specified in T/E	Time & date of opening of bid
1.	Floor tiles for OR's Mess/Dinning Hall/Kitchen/Ration Store at Chatha Camp (1984 Sq. Ft.) with filling upto 1½ ft. specified in APPENDIX-"A"	2,85,788/-	6,000/-	200/-	04/10/2019 Upto 1100 Hrs. (03 Week)	05/10/2019 at 1115 Hrs.

Tender will be accepted up to : By 1100 Hrs on 04/10/2019
Tender will be opened : At 1115 Hrs on 05/10/2019

2. Bids will be accepted only online **except tender notice and acceptance letter** at e-procurement web site <http://eprocure.gov.in/eprocure/app> (CPPP). (Certain documents are required to be submitted in original as per Sl. No 07 of tender enquiry).

3. All relevant details, including specification, terms & conditions etc are available on E-Procurement website <http://eprocure.gov.in/e-procure/app>. (CPPP), same may be downloaded by the bidders. Details can also be seen at CRPF website http://crfp.nic.in/tender_notices.htm

4. For any changes in Tender Enquiry/specifications etc, tenderers are requested to visit the CRPF/CPPP web sites regularly.

5. Intending tenderers must read the terms and conditions carefully and submit their tenders, if they consider themselves eligible and are in possession of all the required documents, through online tenders (e-procurement CPP portal) **by 1100 hours on 04/10/2019**.

6. Tenders will be opened through online at HQ/160 Bn, CRPF, FCI Camp Chatha, Jammu (J&K).

7. The tenderer may survey the site and decide the quantum of works : It is important that each page of the **tender acceptance letter which is a written undertaking that all the terms and condition of the tender are understood and accepted should be signed and submitted online through e-procurement site <http://eprocure.gov.in/eprocure/app>**.

8. The bids shall be submitted in two stages viz. (i) Technical Bid (ii) Financial Bid.

- a) The enlistment of the contractors should be valid on the last date of evaluation of Technical Bid.
- b) In case only the last date of evaluation of Technical Bid is extended, the enlistment of contractor should be valid on the original date of evaluation of Technical Bid.
- c) In case both the last date of evaluation of Technical Bid and Price Bid are extended, the enlistment of contractor should be valid for original date of evaluation of Technical Bid.

9. TWO BID SYSTEM

The offer has to comprise of two bids viz technical & financial bids

(a) FIRST (Technical Bid) should contain the following:

- i) Tender Fee & Earnest Money deposit.
- ii) Attested copy of registration of the contractor/firm in state Govt. (PWD) or Central Govt. (CPWD).
- iii) Copy of GST Registration certificate & PAN card.
- iv) Previous performances/experience if any. However priority will be given to those with previous experience of similar works.
- v) Any other relevant documents which the firms wish to submit.
- vi) The bidder/ tenderer will submit the signed copy (all page to be signed) of the Tender notice under his seal.
- vii) Complete postal address of contractor/Firm along with copy of valid I/Card Aadhar Card and Bank particulars.
- viii) Latest income tax return.
- ix) Tender acceptance latter.

(b) SECOND (FINANCIAL BID) should contain the following

- i) Details of rates, taxes, duties and discounts if any be quoted by the bidder in the BOQ which is an MS Excel sheet and should be download from the e-procurement site <http://eprocure.gov.in/eprocure/app>.
- ii) Rates must be clearly written in figures as well as in words.
- iii) Name of bidder must be written in the appropriate field of BOQ by each bidder.
- iv) The financial bid will be accepted online in BOQ format. Offline price bid will not be accepted.

10 The composite bid i.e. rate indicated in the technical bid "OPENLY" SHALL BE IGNORED. Price should be quoted as per price bid format along with tender documents at e-procurement site <http://eprocure.gov.in/eprocure.gov/eprocure/app>. The composite bid i.e. rates indicated in the technical Bid Openly in tender is liable to be ignored.

11. The sealed envelope containing Bank instruments and Tender Acceptance Letter Appendixes and other required documents etc. should be super scribed with "**Floor tiles for OR's Mess/Dinning Hall/Kitchen/Ration Store at Chatha Camp (1984 Sq. Ft.) with filling upto 1½ ft.**" and should reach to the following address:- **The Commandant-160 Bn, CRPF, FCI Camp, Chatha, Jammu (J&K) 180009.**

12. Only the first cover shall be opened on the date of tender opening. Price bids of only those firms will be **considered for opening online** whose offer has passed in all tender condition and technical evaluation. (ii) After opening of price bids, ranking statement will be prepared and the finalization of tender will be done on L-1 (the least price) basis or recommendation of Tender Processing Committee.

13. The tenderer may survey the site and decide/change the quantum of work if required. However *name of work and as per schedule of quantity given in the tender document – Appendix "A"*.

14.. Bidders should deposit earnest money along with their Tender. Earnest Money should be in form of Account Payee Demand Draft, Fixed Deposit Receipt, from any of the commercial banks in an acceptable form in favour of **The Commandant-160 Bn, CRPF, FCI Camp, Chatha, Jammu (J&K) Payable at SBI, Hari Market, JAMMU (Branch Code: 0657)**.

15. Tenderers must enclose Demand Draft of tender of cost i.e. Rs. 200/- as tender fee. The tender received without the required Bank Draft shall be rejected.

16. The tender document is consisting of specifications, schedule of quantities of various types of works to be executed and terms and conditions of this contract to be complied with and other necessary documents.

SD-12/09/2019

(K.D. JOSHI)

Commandant-160 BN CRPF

For and on behalf of the President of India

II. IMPORTANT INSTRUCTIONS AND GUIDELINES

1. Full name and status of the person signing the tender documents must be clearly mentioned. Intending tenderer is eligible to submit the tender provided he has definite proof from the Appropriate authority which shall be to the satisfaction of the competent authority of having satisfactorily completed. License issued by State Government CPWD/PWD/NBCC/NPCC/MES or any Govt. department should be kept renewed as per periodicity laid down by the authority concerned and submit an attested copy of the same to COMMANDANT-160 BN, CRPF, JAMMU after each renewal. The contractor / supplier should produce valid license with tender or provide affidavit with tender regarding obtaining License from concerned authority. The successful contractor / supplier / firm should deposit copy of license before execution of construction works. Certificate of Registration for GST and Service tax and acknowledgment up to date of filed return.
2. Work are required to be executed on credit basis only and payment will be made after completion of construction work and issuing of completion certificate as well as physical inspection by Line Committee and approval of competent authority of the department. Payment in advance or immediately on work cannot be made.
3. Tender Enquiry and EMD should be in a sealed envelope duly superscripted with due mention of execution of construction works, Tender Enquiry No. and date & time of opening of Tender and accepted only online at e-procurement web site <http://eprocure.gov.in/eprocure/app> (CPPP). *as mentioned in the schedule* to the tender enquiry. Department is not responsible for any postal delay.
4. The contractor/firm whose tender is accepted will be required to furnish **PERFORMANCE SECURITY** for an amount of **equivalent to 5% of the estimated value within 07 days**. Performance Security may be furnished in the form of an CDR/BD/DD/Fixed Deposit Receipt/Bank Guarantee from Nationalized / Commercial bank in a acceptable form safeguarding. Performance Security should remain valid for a period of **Ninety days** beyond the date of completion of all contractual obligation of the supplier including Warranty obligations. In case the contractor / supplier fails to deposit the performance security within the stipulated period including extended period if any, the Earnest Money deposited by the supplier shall be forfeited automatically without any notice to the contractor.
5. Intending Bidders are advised to inspect and examine the site and its surrounding and satisfy themselves before submitting their bids as to the form and nature of the site, the means of access to the site, in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A bidder shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise specifically provided for in the contract documents. Submission of a bid by a bidder implies that he has read this notice terms & conditions mentioned there in, all other contract documents and has made himself aware of the scope and specifications of the work to be done and all conditions and other factors.
6. The Commandant 160 Bn, CRPF on behalf of the President of India reserves to itself the authority to reject any or all the bids received without assigning any reasons. All bids in which any of the prescribed condition are not fulfilled or any condition including that of conditional rebate is put forth by the bidder shall be summarily rejected. All material used in the construction should be of approved quality (i.e ISI marked). Any negligence/inferior in case of quality control during work will be treated as a punishable offence. The contractor will be responsible for any damage to the structure within the period of at least one year. If there will any damage to the structure within the warranty period, he will ensure the damage and rectify/repair the same on his own cost.
7. Canvassing whether by bidders directly or indirectly, in connection with bids is strictly prohibited and the bids submitted by the contractor / supplier who resort to canvassing will be liable to rejection.
8. The Commandant-160 Bn CRPF on behalf of President of India reserves to himself the right of **accepting the whole or any part of the bid** and the bidder shall be bound to perform the same at the rate quoted.
9. The notice of inviting bid shall form a part of the execution of construction work along with all relevant documents. The successful Bidder/ Contractor/Supplier shall, on acceptance of his bid by the accepting authority the work should start within 07 days of issue of work order and complete the work within 60 days.

10. Bids will be opened on prescribed time and date. In the event of a bid being rejected, the earnest money forwarded with such unaccepted bid shall there upon be returned to the contractor / suppliers in presence of suppliers who may be present at the time, without any interest.
11. GST / VAT or any Other Tax in respect of the shall be payable by the contractor / supplier direct to the concerned Department.
12. The supplier submitting the tenders against the subject tender enquiry are informed that all relevant details with reference to the tender enquiry stipulations are clearly responded to. In case any of the tender enquiry stipulations are not clearly stated to or replied to by any of the contractor, no (repeat) no clarifications will be sought from the concerned contractor / supplier / firm and its offer will be rejected out rightly.
13. Construction work to be executed on credit basis. No advance payment will be released. Payment will be made on completion of construction work within stipulated time period.
14. In case of any dispute/doubt the decision of the Commandant-160 BN CRPF, FCI Camp Chatha, Jammu (J&K) shall be final and binding on all parties/ tenderer. He also reserves the right to accept or reject any tender or all tenders without assigning any reasons.
15. Construction work will be regularly supervised by authorized SI(Civil) of CRPF and if any discrepancy is found as per detail of works specified in **Appendix-“A”** of T/E same will be rectified by the concerned contractor on his own cost.
16. **The labourers/workers engaged by the contractor / agency shall be at the risk of contractor and in case of any untoward incident, accident, the contractor / agency will be liable for such risks and the department will not be held responsible in any way for such mis-happening and untoward incident.** It should be the duty of contractor to adhere to all security precautions as specified with industry by Govt.

SD-12/09/2019

(K.D. JOSHI)

Commandant 160 Bn CRPF

For and on behalf of the President of India

III. TERMS AND CONDITIONS OF TENDER ENQUIRY

1. Terms of Price	<p>1.1 Rates quoted by the Contractor should be quoted in Indian rupees both in Figures as well as in words for complete units as per specifications. Any and Every alteration in the rates should be signed in ink otherwise the offers will not be considered.</p> <p>1.2 Contractor should clearly indicate different GST, taxes and duties, which they propose to charge as extra, along with the present rates thereof. Offers with such stipulations like ‘as applicable’ will be treated as vague and are liable to be ignored.</p>
2. Payment Terms	<p>2.1 Work are required to be executed on credit basis only and payment will be made after completion of construction work.</p> <p>2.2 Payment in advance or immediately on work cannot be made.</p>
3. Delivery Instruction	3.1 Standard / ISI Marked stores should be used for the work.
4. Delivery / work period instruction	4.1 The successive bidder should complete the work within 60 days on receipt of valid work/supply order.
5. Liquidation Damage Charge	5.1 If the firm fails to complete the work within 60 days the purchaser may recover from the contractor/firm liquidated damages including administrative expensed etc. A sum equivalent to 2% of the price of stores / work which the supplier has failed to done work within the period fixed for each month or part of a month. Delay so claimed shall not exceed 10% of the total contract price.
6. Requirement of Tender Sample	<p>6.1 Bidders are not required to submit the samples of goods. However, bidders are ensured to use the standard/ISI marked items only as above.</p> <p>6.2 The bidders should indicate the details of Guarantee/Warranty period of the works, of which companies items will use for this work, any specified offers from the original manufactures etc while submitting the tender and if the supply order is awarded necessary warranty / guarantee certificate should be issued while start the work</p> <p>6.3 The successive bidders are responsible for replacing/ repairing the stores while got defective during the warranty / guarantee period.</p> <p>6.4 If the bidders are failed to supply the standard ISI Marked materials, competent authority has right to cancel/reject the goods at any stage without assigning any reason.</p>
7. Tender Cost	7.1 All tender document can be downloaded from CRPF website www.crfp.nic.in as well as e-procurement web site and can be obtained from office of the Commandant-160 Bn CRPF, FCI Camp, Chatha, Jammu (J&K) but tender cost of Rs. 200/- in the form of CDR/BD/DD/Fixed Deposit Receipt/Bank Guarantee from any of the nationalized /commercial banks in an acceptable form in favour of <i>THE COMMANDANT-160 BN, CRPF, JAMMU, Payable at SBI ,Hari Market, JAMMU (Branch Code: 0657)</i> .
8. Earnest Money Deposit	<p>8.1 All firms who are not specifically registered with CPWD /PWD /NBCC /NPCC /MES or any Govt. department any central purchase organizations, NSIC/MSME or DGS&D for the stores for which the tenders are invited, are required to deposit earnest money Rs. 6,000/- (Rupees six thousand only) along with the quotation, failing which their offers will be summarily rejected.</p> <p>8.2 Contractor who are registered with CPWD /PWD /NBCC /NPCC /MES or any Govt. department and produced valid registration certificate is exempted for deposit of Earnest Money.</p> <p>8.3 The Earnest money can be deposited through any of the following alternative forms:</p> <p>a) <u>Demand Draft</u> drawn in favour of The Commandant-160 Bn, CRPF, FCI Camp, Chatha, Jammu (J&K) Payable at SBI, Hari Market, JAMMU (Branch Code: 0657)).</p> <p>b) <u>An irrevocable Bank Guarantee</u> of any nationalized, scheduled bank or reputed commercial bank in the attached format as Appendix-“B-2”</p> <p>8.4 The Earnest Money shall remain valid and be deposited with the purchaser for a period of 90 days from the date of tender opening. If the validity of the tender is</p>

	<p><u>extended, the validity of the bank guarantee / or any other alternate document submitted in lieu of Earnest Money will also be suitably extended by the tenderer, failing which there tender after the expiry of the aforesaid period shall not be considered by the purchaser / department.</u></p> <p>8.5 No interest shall be payable on the earnest money deposited by the tenderer.</p> <p>8.6 The Earnest Money deposited is liable to be forfeited if the tenderer withdraws or amends, impairs or derogates from the tender in any respect within the period of validity of his tender.</p> <p>8.7 The earnest money of the successful tenderer shall be returned after the security deposit as required in terms of the contract is furnished by tenderer.</p> <p>8.8 If the successful tenderer fails to furnish the security deposit as required in the contract within the stipulated period, the earnest money shall be treated as performance security deposit for all practical purposes.</p> <p>8.9 Earnest money deposit of all the unsuccessful tenderer will be returned as early as possible after the expiry of bid's validity, but not later than 30 days after placement of contract. Tenderer are advised to send a pre-receipt challan along with their bids so that refund of earnest money can be made in time.</p> <p>8.10 Any tender, where the tenderer is required to deposit earnest money in terms of conditions mentioned in preceding paras, not accompanied with earnest money in any one of the approved forms acceptable to the competent authority, shall be summarily rejected.</p>
9. Performance Security deposit clause	<p>9.1 The successful contractor shall have to deposit a performance security <u>equivalent to 5% of the estimated value</u> of the work to be executed <u>within 07 days from the date of acceptance</u> for due performance. Failure on the part of the firm to deposit the security deposit within the stipulated time empowers the competent authority to cancel the contract.</p> <p>9.2 The performance security deposit submitted by the contractor will remain valid for at least <u>for 90 days beyond the date of completion of all contractual obligations of the contractor including guarantee/ warrantee obligations.</u></p> <p>9.3. The <u>Security Money</u> can be deposited in any of the following alternative forms :</p> <p>(a) <u>Demand Draft</u> drawn in favour of the <i>Commandant-160 Bn, CRPF, FCI Camp, Chatha, Jammu (J&K)-180009 payable at SBI hari Market, Jammu (Branch Code :0657)</i>.</p> <p>(b) An <u>irrevocable Bank Guarantee</u> of any nationalized/Scheduled Bank or reputed commercial bank in <u>any other form prescribed.</u></p> <p>9.4 If the supplier fails to supply of the items within the stipulated period and places requests for extension of time, he shall submit an undertaking on Non Judicial stamp paper of Rs. 10/- duly attested by the Notary public stating that the performance security deposit has already been extended for ninety days beyond the guarantee /warrantee period.</p> <p>9.5 The performance security deposit shall be withheld or forfeited in full or part in case the supply order is not executed satisfactorily within the stipulated period or requisite standard within the guarantee period is not undertaken to the best satisfaction of the user/department.</p> <p>9.6 Cash security deposits will not be accepted.</p>
10. Two Bid system	<p>10.1 The following documents are to be submitted with technical bid :-</p> <p>a) Technical Bid</p> <p>i) Tender Fee & Earnest Money deposit.</p> <p>ii) Attested copy of registration of the contractor/firm in state Govt. (PWD) or Central Govt. (CPWD).</p> <p>iii) Copy of GST Registration certificate & PAN card.</p> <p>iv) Previous performances/experience if any. However priority will be given to those with previous experience of similar works.</p> <p>v) Any other relevant documents which the firms wish to submit.</p>

	<p>vi) The bidder/ tenderer will submit the signed copy (all page to be signed) of the Tender notice under his seal.</p> <p>vii) Complete postal address of contractor/Firm along with copy of valid I/Card, Aadhar Card and Bank particulars.</p> <p>viii) Latest income tax return.</p> <p>ix) Tender acceptance letter on original letter pad.</p> <p>b) Price Bid : should contain the following.</p> <p>i) Details of rates, taxes, duties and discounts if any be quoted by the bidder in the BOQ which is an MS Excel sheet and should be download from the e-procurement site http://eprocure.gov.in/eprocure/app.</p> <p>ii) Rates must be clearly written in figures as well as in words.</p> <p>iii) Name of bidder must be written in the appropriate field of BOQ by each bidder.</p> <p>iv) The financial bid will be accepted online in BOQ format. Offline price bid will not be accepted.</p>
11. Method of submission of tender enquiry	<p>11.1 All scan copy of technical bid documents except tender notice and financial bid should be submitted through online/offline and financial bids is required to be submitted online as per BOQ format provided along with tender documents at e-procurement web site:https://eprocure.gov.in/eprocure/app(cppp)</p> <p>11.2 Also the tender enquiries duly filled in all aspects and having completed all applicable formalities may be sent by registered post/ speed post duly stamped or by courier/by hand to The OFFICE OF THE COMMANDANT-160 BN CRPF, FCI CAMP, CHATHA, JAMMU (J&K) 180009 so as to reach on or before the scheduled time and date as mentioned in the schedule to the tender enquiry.</p> <p>11.3 Department is not responsible for any postal delay.</p>
12. Affidavit in Firm's letter pad	<p>To become eligible for submitting tender, the tenderer shall have to furnish an affidavit in their own letter pad, as per below :-</p> <p><i>"I/We undertake and confirm that eligible similar work (s) has / have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, then I/we shall be debarred for bidding in CRPF in future forever. I/we are agree with all the terms and conditions of the tender enquiry and while awarding the contract to our firm we will carried out the work with standard quality / quantity of materials with experienced labours and work will be completed within stipulated period. I/We also certified that, after completion of the work, we will guaranteed for the description and quality of said work for a period of further five years. Also, if such a violation comes to the notice of Department before date of the contract, the Commandant shall be free to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee".</i></p> <p><i>We will use following brands for said works -----</i></p> <p><i>-----</i></p>

1. Agreement shall be drawn with the successful tenderer. Tenderer shall quote his rates as per various terms & conditions of the said firm, which will be the part of agreement.
2. The time allowed for carrying out the work will be from the day after the date of written orders to commence the work or from the first date of handing over the site, whichever is later.
3. The site for work is available.

SD-12/09/2019
(K.D. JOSHI)
Commandant 160 BN CRPF
For and on behalf of the President of India

**ESTIMATE FOR THE LAYING OF FLOOR TILES FOR OR'S MESS/DINNING HALL,
KITCHEN AND RATION STORE WITH FILLING AT CHATHA CAMPUS**

S.NO.	ITEM	UNIT	QTY	REMARK
01	Supplying and filling with sand,brick bats, 40-75 mm aggregates under floors, including watering, ramming, consolidating and dressing complete.	CUM	36.36	
02	Cement concrete flooring 1:2:4 (1 cement : 2 coarse sand : 4 graded stone aggregate) finished with a floating coat of neat cement, including cement slurry, but excluding the cost of nosing of steps etc. complete.40 mm thick with 20 mm nominal size stone aggregate	SQM	142.06	
03	Providing and laying vitrified floor tiles in different sizes (thickness to be specified by the manufacturer) with water absorption less than 0.08% and conforming to IS: 15622, of approved make, in all colours and shades, laid on 20mm thick cement mortar 1:4 (1 cement : 4 coarse sand), jointing with grey cement slurry @ 3.3kg/sqm including grouting the joints with white cement and matching pigments etc., completeSize of Tile 600x600 mm.	SQM	143.00	

Note :-

It is certified that the above estimate has been prepared on the basis of actual Ground measurements & standard specification for departmental work only. The rates quoted in this estimate are based on CPWD DSR 2018 (i.e including materials, skilled & Un-skilled labour, lead Lift of goods, Equipments, Machinery & Tools used for Construction work). The work based upon such specification will be technically sound and will be executed by floating tenders under head SRE.

SD-12/09/2019

(K.D. JOSHI)

Commandant 160 BN CRPFFor and on behalf of President of India

IV. STANDARD FORMS TO BE USED

The forms mentioned in the Appendixes – **B-1, B-2, B-3, B-4, B-5, B-6** are required to be submitted along with the bid.

SD-12/09/2019
(K.D. JOSHI)
Commandant 160 BN CRPF
For and on behalf of the President of India

TENDER ACCEPTANCE LETTER

(To be given on Company Letter Head)

Date:

To, _____

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: _____

Name of Tender / Work::- _____

Dear Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned ‘Tender/Work’ from the web site(s) namely:

as per your advertisement, given in the above mentioned website(s).

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc ..), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organization too have also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. In case any provisions of this tender are found violated , then your department/ organization shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal

Signature of tenderer

**PROFORMA OF BANK GUARANTEE FOR SUBMITTING
EARNEST MONEY**

(On banks letter head with adhesive stamp)

To

The Commandant,
160 Bn, C.R.P.F, FCI Camp Chatha,
Jammu -180009 (J&K)

Dear Sir,

In accordance with your invitation to Tender No-----

M/s. _____ (here in after called "The tenderer") with the following Directors on their Board of Directors/Partners of the firm.

- 1. _____ 2. _____
- 3. _____ 4. _____

wish to participate in the said tender enquiry for **estimate for** Floor tiles for OR's Mess/Dinning Hall/Kitchen/Ration Store at Chatha Camp (1984 Sq. Ft.) with filling upto 1½ ft" to you (here in after called "The purchaser"). Whereas a bank guarantee against Earnest Money for a sum of Rs. _____ (in words) _____ Valid for 90 days from the date of tender

opening viz. up to _____ is required to be submitted by "the tenderer" as a precondition for the participation, this bank hereby guarantees and undertakes to pay the purchaser upto the above amount upon receipt of its first written demand, without the purchaser/contractor having to substantiate its demand, provided that in its demand the purchaser/contractor will note that the amount claimed by it is due to it owing to the occurrence of any one of the three conditions mentioned below, specifying the occurred condition or conditions during the above said period of 90 days without any reservation and recourse.

If the tenderer withdraws or amends, impairs or derogates from the tender in any respect within the period of its validity.

If the tenderer after submitting his tender, modifies the rates or any of the terms and conditions thereof, except with the previous written consent of the purchaser.

If the tenderer having been notified of the acceptance of this tender by the purchaser during the period its validity and

If the tenderer fails to furnish the performance security for the due performance of the contract.

If the tenderer fails or refuses to accept and or execute the contract as provided in the general conditions of the contract.

The guarantee shall be irrevocable and shall remain valid up to 90 days from the date of opening of tender. If further extension to this guarantee is required, the same shall be extended to such period on receiving instructions from the tenderer on whose behalf this guarantee is issued and any demand in respect thereof should reach the Bank not later than the above date.

Date. _____

Signature of authorized officer of the bank _____

Place _____

Printed Name. _____

Designation _____

Name and Address of Bank

Banker's Common Seal

Signature of tenderer

PROFORMA OF BANK GUARANTEE FOR FURNISHING PERFORMANCE SECURITY DEPOSIT

To,

The President of India,

WHEREAS M/S-----

(Name and address of the contractor / supplier) (Hereinafter called “the contractor / supplier”) has undertaken, in pursuance of contract No.....dated..... for **estimate for** “Floor tiles for OR’s Mess/Dinning Hall/Kitchen/Ration Store at Chatha Camp (1984 Sq. Ft.) with filling upto 1½ ft” for use of this unit. (Hereinafter called “the contract”) and whereas it has been stipulated by you in the said contract that the contractor / supplier shall furnish you with a bank guarantee by a nationalized or scheduled commercial bank of good repute and record recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract: and whereas we have agreed to give the contractor such a bank guarantee: now therefore we hereby affirm that we are the guarantors and responsible to you, on behalf of the supplier/contractor, up to a total of

(amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee)as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein. We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand. We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier/contractor shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification. This guarantee shall be valid until the.....months of20__.

Signature of tenderer

(Sig. of the authorized officer of the Bank)

Name and designation of the officer.....

Name and address of the Bank

Banker’s common seal

Signature of tenderer

PERFORMANCE STATEMENT FOR SUBJECT WORK

Name of Contractor :

M/S_____

1. Contract Nos. :
2. Description of Works :
3. Quantity on order :
4. Value :
5. Original Date of completion of work:
6. Work done within the stipulated time limit:
7. Extension of period for completion of work:
8. Reason for delay in completion of work :
9. LD charges so paid for delay in completion of work:
(If any)

Signature of tenderer

LIST NO-1

TENDERERS SHOULD FURNISH SPECIFIC ANSWERS TO ALL THE QUESTIONS GIVEN BELOW. TENDERERS MAY PLEASE NOTE THAT IF THE ANSWER SO FURNISHED ARE NOT CLEAR AND / OR ARE EVASIVE, THE TENDER WILL BE LIABLE TO BE IGNORED.

1. Tender No. _____
2. Name and address of firm/contractor :
3. What is your permanent Income Tax A/C No. :
4. Status.
 - a) Indicate whether you are Govt. registered or Central or others:
 - b) TIN No. :
5. Please indicate name & full address of your banker in the following format:-
 - a) Bank Name, Branch and Bank Account No. (Core bank account):
 - b) IFSC Code :
 - c) Whether bank branch is NEFT/RTGS enables or not :
6. State whether your firm with you have been banned by any Govt. /Central authority? :
7. Please confirm that you have read all the instructions carefully and have complied with accordingly. :

Signature of Witness _____
(Full name and address of the persons signing in Block Letters)

Signature of Tenderer _____
(Full name and address of the signing in Block Letters)

Whether signing as Proprietor/Partner/Constituted Attorney/duly authorized by the Company

Signature of tenderer

LIST NO. 2**Questionnaire/Check List (must be filled in all respect)**

1.	Whether firm/Contractor is registered for the tendered work or not	
2.	Registration No. and Date	
3.	Registration issued by	
4.	Registration valid upto	
5.	Copy of Registration submitted or not	
6.	GST registration No	
7.	Whether Copy of GST registration certificate submitted or not with tender	
8.	PAN No.	
9.	Whether Copy of PAN No submitted or not with tender	
10.	Whether EMD enclosed, if yes details of EMD	
11.	Whether offer is valid upto 180 days or otherwise.	
12.	Complete details of Banker with IFSC code, Account No. Name of Bank, Name of Branch, Bank Code, Swift code etc.	
13.	Whether past performance Performa submitted along with copies of award of contracts or not	
14.	Whether tender specification / work scope accepted by the firm / contractor or not	
15.	Whether all pages of tender has been signed by the authorized signatory or not and returned with offer or not	
16.	Whether all the terms and condition of the Tender Enquiry including payment terms are acceptable or not	
17.	Any other specific condition of the firm/contractor	

Signature _____

(Name of the firm/Contractor) With seal/stamp

Signature of tenderer

Check list for Tenderers

(Tenderers should check following requirements for compliance before submission of the tender documents)

SL. No.	Requirement to be checked by the Tenderers before submission of the tender	Compliance (To be indicated by the tenderer with “YES” after compliance of the requirements)
1.	Tenderers should mention quantity for which they have quoted. This should be mention in the covering/ forwarding letter head of the technical bid.	
2	Tenderers should confirm that their equipment/products confirm to the governing specifications of the quoted stores as per Tender Enquiry.	
3	Tenderers should mention their monthly manufacturing / supplying capacity.	
4	Tenderers should mention in the Tender Enquiry that they accept our delivery terms i.e. they agree to supply stores at consignees’ locations at freight, risk and cost of the tenders.	
5	Tenderers should mention that their offer is valid up to 180 days from the date of opening of the tender.	
6	Tenderers should mention their Delivery Period clearly	
7	Tenderers should give their past performance in the specified format given in the Tender documents.	
8	Tenderers should ensure that they have duly filed up Equipment and	
9	Tenderers should mention that Business dealing with their firms has not been banned by any Govt./ private agencies.	
10	Tenderers should ensure that witness has signed at appropriate places of the Tender documents and full name and address of the witness have been mentioned clearly.	

Signature _____

(Name of the firm/Contractor) With seal/stamp

Signature of tenderer