

From : Digcent (Pers)

No. D.I.5/2019-Pers-DA-8

Dtd 22/01/2019

U/C (.) Temporary deputation of Coordinator/Assistant Haj Officer / Haj Assistant to Consulate General of India, Jeddah, Saudi Arabia for Haj-2019 regarding (.) Ministry of Minority Affairs (Haj Division) vide OM No. 6/10/2018-Haj dtd 24/12/2018 has called for applications from Male and Female Muslim Permanent Employees working in Central Govt./ State Govt./UTs Administrations/ PSUs/Autonomous bodies for temporary deputation to Consulate General of India, Jeddah, Saudi Arabia, to render assistance to Haj pilgrims as Coordinators, Assistant Haj Officers and Haj Assistant for Haj-2019. The period of deputation will be approximately 2-3 months (.) Eligibility conditions are given below :-

Post	Co-Ordinator	Assistant Haj Officer	Haj Assistant
Eligibility Conditions	<p>(i) Deputy Secretary of Central Govt. with 4 years of service or less in the grade or equivalent in the Level-12 in pay Matrix as per 7th CPC or Grade of Rs. 7600/- as per 6th CPC.</p> <p>(ii) Under Secretary of Central Govt. completing 5 years of</p>	<p>(i) The applicant should be holding the post of Under Secretary of Central Govt. with less than 5 years of service or equivalent in the Level-11 of pay matrix as per 7th CPC or Grade Pay Rs. 6600/- as per 6th CPC.</p>	<p>(i) The applicant should be holding a regular post of Assistant Section Officer / Assistant in the Central Government or equivalent in the Level-7 in pay matrix as per 7th CPC or Grade Pay of Rs. 4600/- as per 6th CPC.</p> <p>ii) Employees/Official in the Central Govt. or equivalent in the pay matrix of Level 6, Level-5 & Level 4 as per 7th CPC or in the</p>

	<p><u>service in the grade or equivalent in the Level 11 of pay matrix as 7th CPC or Grade Pay Rs. 6600/- as per 6th CPC.</u></p> <p>(iii) Officers in the rank of Deputy Secretary with more than 4 years of service/ Director in the GoI or equivalent will not be considered.</p>	<p>(ii) Section officer of Central Govt. or equivalent in the Level -8 /Level-10 of pay matrix as per 7th CPC or Grade Pay of Rs. 4800/- (Pay Band-2) / Rs. 5400/- (Pay Band-3) as per 6th CPC.</p> <p>(iii) The section officer or equivalent with Grade pay of Rs. 5400/- & Rs. 4800/- in the pay band-2 (Rs. 9300-34800/-) as per 6th CPC (Level-8 or Level-9 in the pay</p>	<p>Grade pay of Rs. 4200/-, Rs. 2800/- as per 6th CPC are eligible.</p>
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		matrix as per 7 th CPC) are also eligible.							
Age	Applicant should not be less than 30 years and more than 55 years of age as on 01.01.2019								
Note:	<p>i) Applicant deputed to CGI, Jeddah during Haj 2017 or Haj-2018, deputed to CGI Jeddah for three, or more times will not be considered.</p> <p>ii) Applicant should fill-up application online. Advance copy of the application/hand written application, application with corrections or incomplete in any form without enclosures will not be considered. Application not duly forwarded through the proper channel or received after the due date will not be considered by the Ministry.</p> <p>iii) Applicant should fill-up application online which is available on website www.haj.nic.in/deputation. A hard copy of online filled in application in original should be sent alongwith following enclosures :-</p> <table border="1" data-bbox="555 1310 1385 2016"> <tr> <td>1</td> <td>Certificate in original in the prescribed format appended to the application form alongwith a letter forwarding the application from the competent authority. Application received without the approval of the competent authority will not be considered.</td> </tr> <tr> <td>2</td> <td>Duly self attested Matriculation/SSC certificate or any other documents in support of Date of Birth</td> </tr> <tr> <td>3</td> <td>Medical fitness certificate(in original) from a Govt. Hospital. Applicant must not be suffering from any serious ailment including heart disease, hypertension, diabetes, asthma and kidney problems etc. Certificate issuing authority will be held responsible if information furnished is</td> </tr> </table>			1	Certificate in original in the prescribed format appended to the application form alongwith a letter forwarding the application from the competent authority. Application received without the approval of the competent authority will not be considered.	2	Duly self attested Matriculation/SSC certificate or any other documents in support of Date of Birth	3	Medical fitness certificate(in original) from a Govt. Hospital. Applicant must not be suffering from any serious ailment including heart disease, hypertension, diabetes, asthma and kidney problems etc. Certificate issuing authority will be held responsible if information furnished is
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		found false or incorrect. Govt. of India can recover full or partial amount spent on applicant.
	4	Latest Salary slip.
	iv) Terms and condition of deputation are given in Ministry of Minority Affairs OM No. 6/10/2018-Haj dtd 24/12/2018 available in on website www.haj.nic.in/deputation	

(.) In view of above, request forward nomination of willing and eligible officers in the rank of 2-IC, DC and ACs for the above posts alongwith requisite documents so as to reach this Dte by 30/01/2019 without fail (.) Incomplete and late receipt nomination will not be entertained ///

sd/- 22/01/2019

Digcent (Pers)