

From : Digcent (Pers)

NO.D.I. 4/2018-Pers.DA.8

Dated 17 /09/2018

U/C(.) Filling up of vacancies in the grade of Senior Aviator in NTRO on Deputation/Absorption basis(.) Asstt. Director (Pers/R-I) NTRO have called for nominations of willing and eligible officers for filling up of above post on deputation basis (.) The Eligibility Conditions for subject deputation are as under (.)

Sl.No.	Name of Post	Eligibility conditions
1	Senior Aviator No of Post - 03	Officers of the Central Government (a) (i) holding analogous post on regular basis: or (ii) with five years of regular service in Level-11 of the Pay Matrix and (b) possessing the following educational qualification and experiences :- i) Bachelor's degree from a recognized University or equivalent facilitated by Defence Academy(s); and (ii) having experience of working as External Pilot/Internal Pilot/Observer (Image Interpreter/System Engineer/Special Payload Operator) or in related areas of tactical/strategic Unmanned Aerial Vehicles (UAVs), having flying/operating experience for 150 hours or Corps of Engineers/Signals/EME in Army or equivalent Engineering/Technical branch in Navy and Indian Air Force. c) The Departmental Officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationist shall not be eligible for consideration for appointment by promotion.

Note :-

- 1) Special Allowances @ 20% of Basic Pay will be admissible. No deputation duty allowances will be paid.
- 2) The period of deputation shall ordinarily not exceed four years.
- 3) The maximum age limit for appointment on deputation shall be not

exceeding 56 years as on the closing date of receipt of application.

4) The last date for receipt of application is 30 days from the date of publication of advertisement in the Employment news. (i.e., 06/10/2018)

5) The attested copies of educational qualifications, experience and other certificates should be enclosed with the application in support of their claim against the requisite eligibility criteria. Candidates may be required to produce original certificates for verification at the time of interviews/selection.

6) Incomplete applications and/or those received late and/or not accompanied by supporting certificates/documents would be summarily rejected. No correspondence in this regard will be entertained.

7) On selection, the officer appointed as "Senior Aviator", is liable to serve anywhere in India.

Reqst fwd nominations of willing and eligible officer's in the rank of 2-IC / DC who have fulfilling above eligibility conditions in the prescribed **format** attached as annexure so as to reach this Dte by **25/09/2018** repeat **25/09/2018** (.) Nominations received after target date will not be entertained (.) It may be ensured that nominated officers should meet all the requirements of the post applied for (.) Para (.) preference may be given to those officers who have served in hard area i.e. SOZ, LWE areas , J&K/NE Regions respectively (.) Besides above, officers who have not availed any deputation/UN assignments and having good operational achievements should be given preferences (.) It may also be ensured that nominated officers must be free from vigilance angle and fulfills the eligibility conditions as laid down in deputation policy framed by MHA dated 22/11/2016///

Encl : **Proforma**

SD/- 17/09/2018
Digcent (Pers)

ANNEXURE-I

BIO-DATA/CURRICULUM VITAE PROFORMA

<p>Affix recent passport size colour photograph duly signed</p>

Reference No. V(A)/15/04/Pers-R1/NTRO/2018 for the post of Senior Aviator

1.	Name and Address (in block letters) E-Mail : Contact No.	
2.	Date of Birth (in Christian era)	
3.	i) Date of entry into Government service ii) Date of retirement under Central/State Government Rules	
4.	Educational Qualifications	
5.	Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in Rules, state the authority for the same)	
	Qualification/Experience Required	Qualification/Experience possessed by the Officer
	Essential	Essential
(a)	Officers of the Central Government (i) Holding analogous post on regular basis or (ii) With five years of regular service in Pay Level-11 of the Pay Matrix or	

(b)	Possessing the following education qualification and experience :- i) Bachelor's degree from a recognized University or equivalent facilitated by Defence Academy(s); and (ii) having experience of working as External Pilot/Internal Pilot/Observer (Image Interpreter/System Engineer/Special Payload Operator) or in related areas of tactical/strategic Unmanned Aerial Vehicles (UAVs), having flying/operating experience for 150 hours or Corps of Engineers/Signals/EME in Army or equivalent Engineering/Technical branch in Navy and Indian Air Force. (Please attach self signed photocopy of relevant certificates)					
(c)	Note : In the case of Degree and Post Graduate Qualifications Elective/main subjects and subsidiary subjects may be indicated by the candidates					
6.	Please state clearly whether in the light of entries made by you above, you meet the requirement of the post.	Note : Borrowing Department are to be provided their specific comments/views confirming the relevant Essential Qualifications/work experience possesses by the candidate (as indicated in the Bio-data) with reference to the post applied.				
7.	Details of Employment, including present post held with pay details in chronological order (Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient)					
Office/ Institution	Post held on regular basis	From	To	Pay Band and Grade Pay/Level in the Pay Matrix of the post held on regular basis	Nature of Duties(in details) highlighting experience required for the post applied for	
Important : Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/Pay Scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate may be indicated as below :						

Office Institution	Pay Band and Grade Pay /Level in the Pay Matrix under ACP/MACP scheme	From	To
8	Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent		
9.	In case the present employment is held on deputation/contract basis, please state :-		
	a)The date of initial appointment		
	b)Period of appointment on deputation/contract		
	c)Name of the parent office/organization to which the applicant belongs		
	d) Name of the post and pay of the post held in substantive capacity in the parent organisation.		
	<p>Note : In case of officers already on deputation, the applications of such officers should be forwarded by the parent cadre/Department alongwith Cadre clearance and integrity certificate.</p> <p>Note : Information under Column 9(c) &(d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/organization</p>		
10	If any post held on deputation in the past by the application, date of return from the last deputation and other details :		
11.	Additional details about present employment		
	Please state whether working under (indicate the name of your employer against the relevant column)		
	a) Central Govt.		
	b) Sate Govt.		
	c) Autonomous organization		
	d) Government undertaking		
	e) Universities		
f) Others			
12	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.		
13	Are you in Revised Scale of Pay if yes, give the date from which the revision took place and also indicate the pre-revised scale.		
14	Total emoluments per month now drawn		
	Basic Pay in the Level Pay Matrix	Level in the Pay Matrix	Total emoluments

15.	In case the applicant belongs to an organisation which is not following the Central Government Pay scale, the latest salary issued by the organisation showing the following details may be enclosed :	Dearness Pay/Interim relief/other allowances etc	Total emoluments
16	<p>(A) Additional information, if any relevant to the post you applied for in support of your suitability for the post.(This among other things may provide information with regard to (i) additional academic qualification (ii) professional training in the vacancy circular/advertisement)</p> <p>Note : Enclose as separate sheet duly signed, if the space is insufficient.</p> <p>(B) Achievement :- The candidates are requested to indicate information with regard to :</p> <p>(i) Research publication and reports and special projects. (ii) Awards/Scholarships/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and; (iv) Patents registered in own name or achieved for the organisation (v) Any research/innovative measure involving official recognition (vi) any other information (Note : Enclose a separate sheet duly signed , if the space is insufficient.</p>		
17	<p>Please state whether you are applying for deputation (STC)/Absorption/Re-employment basis (Officers under Central/State Government are only eligible for “Absorption”. Candidates of non Government Organisations are eligible only for short tem contract) ## the option of STC/Absorption/Re-employment are available only if the vacancy circular specially mentioned recruitment by “STC” or “Absorption” or “Re-employment”)</p>		
18	Whether belongs to SC/ST/OBC		

I have carefully gone through the vacancy circular/ advertisement and I am well aware that the information furnished in the Bio-data/ Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by

me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld

Date : _____

Signature of the candidate

Address _____

Annexure-II

CERTIFICATE BY THE EMPLOYER /CADRE CONTROLLING AUTHORITY

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/She possesses educational qualifications and experiences mentioned in the vacancy circular. I selected, he/she will be relieved immediately.

2. Also certified that :

- (i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt
_____.
- (ii) His/her integrity is certified.
- (iii) His/her APAR dossier in original is enclosed/photocopies of the APARs for the last five years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- (iv) No major/minor penalty has been imposed on him/her during the last 10 years OR a list of major/minor penalties imposed on him/her during the last 10 years (as the case may be) is enclosed.

Countersigned

(Employer/Cadre controlling Authority with seal)